

EMSWORTH BOROUGH COUNCIL
171 Center Avenue, Pittsburgh, PA 15202
Business Meeting Minutes – January 12, 2022

Council Members Present – Abigail Donovan; Brian J. Fashian; Jason Helfrich (6:55 p.m.); Daniel Lenz; Michael V. Mary; Kevin Yurkovich

Council Member Absent – Paul F. Getz

Others Present – AmySue Lillie, Mayor; Robert L. McTiernan, Esq., Borough Solicitor; Dennis J. Flynn, P.E., Borough Engineer; Cathy Jones, Borough Secretary

President Yurkovich called the January 12, 2022, business meeting to order at 6:30 p.m., After the Pledge of Allegiance and Roll Call, the December 8, 2021, Minutes and the January 2, 2022, Reorganization Meeting Minutes were presented for approval.

MINUTES APPROVAL

MOTION by Mr. Fashian; second by Ms. Donovan to approve the December 8, 2021, Meeting Minutes as distributed. Motion carried by voice vote.

MOTION by Mr. Fashian; second by Mr. Mary to approve the January 3, 2022, Reorganization Meeting Minutes as distributed. Motion carried by voice vote.

PUBLIC COMMENT

James Kohl, 189 Superior, concerned about new build at 192 Superior. Neighbors have heard the builder plans to erect a two-car garage off Superior and plans to extend the driveway, eliminating on street parking spots. Borough Engineer Dennis Flynn and zoning office Chris Rearick will be in discussion along with the building inspector to see if the appropriate plans have been filed for this proposed house.

MAYORS REPORT – AmySue Lillie, Mayor

Public Safety: OTPD – 79 calls; EVFC – 25 calls

ACBA Annual Banquet – Rivers Casino, Sat. Feb. 5, 7 pm, \$65/official. MOTION by Mr. Lenz, second by Ms. Donovan to send Mayor Lillie to the ACBA Banquet. Motion unanimously carried by roll call.

PRESIDENTS REPORT – Kevin Yurkovich

Pres. Yurkovich distributed 2022 committees. Mr. Fashian has been moved to Finance. New procedures to follow for expenditures: any amount over \$500 will need approval. Committee chair will send email to the committee so they are aware of the expenditure and then submit to finance for approval and inclusion on the monthly bill list. In case of emergency, committee chair will reach out to finance and council president.

BOROUGH SOLICITOR REPORT – Robert L. McTiernan, Esq., Borough Solicitor

Sol. McTiernan requested an executive session at the end of the meeting for the discussion of two items; potential litigation and personnel.

BOROUGH ENGINEER REPORT – Dennis J. Flynn, P.E.

Mr. Flynn plans to meet with the infrastructure committee to go over the 2022 road program. Mr. Lenz questioned the road condition of Gibb Street; Mr. Fashian added Lowry Avenue should also be looked at by the committee.

COMMITTEE REPORTS

BOROUGH PROPERTY – Jason Helfrich/Abigail Donovan

Ms. Donovan reported the lights are out above the Veterans Memorial as well as the light on the side of the borough building. Public Works will be requested to check this out.

PUBLIC WORKS – Brian Fashian/Dan Lenz

Mr. Lenz reported Truck 484 needs extensive work; it was dropped off at M. Adams today. Mr. Helfrich will check tire prices for the skid steer and advise. Mr. Lenz will prepare an incident report for public works and snow dogs to complete if damage occurs to any equipment.

INFRASTRUCTURE – Jason Helfrich/Brian Fashian

No report this evening.

COG – Brian Fashian

No report this evening.

ZONING – Abigail Donovan

No report the evening.

FINANCE – Mr. Mary

2022 Budget – MOTION by Mr. Mary, second by Ms. Donovan to adopt the 2022 budget in the amount of \$2,167,300. Motion unanimously carried by roll call.

Mike Christy Invoices 2017-Present - Mike Christy dropped off invoices from 2017-Present and acknowledging he previously had not submitted the invoices for payment. Sol. McTiernan informed council the statute of limitations is four years. After discussion, council rejected the older invoices and agreed to pay 2020 and 2021 invoices. Pres. Yurkovich stated the current council does not even know if these invoices are valid.

Bill List – MOTION by Mr. Mary, second by Ms. Donovan, to approve the Bill List as presented with the following additions: Wright Express, \$686.35; HiTouch Office Supplies \$124.79; Rascal HVAC \$85.44; FCC Federal Radio License \$175.00; M. Christy Plumbing \$2427. Motion unanimously carried by roll call.

OLD BUSINESS

Ms. Donovan questioned who added Mr. Getz to council committees. Pres. Yurkovich replied he did, it is a new year and procedures are now in place to prevent any one person from spending money.

NEW BUSINESS

Avonworth Community Park Advisory Board Reappointments – MOTION by Mr. Lenz, second by Mr. Fashian to reappoint to the Advisory Board to a term that expires 1/31/2023: Melissa Donovan, Samantha Grey, Tamara Serafini. Motion unanimously carried by roll call.

Fire Services Contract with Kilbuck Township - MOTION by Mr. Helfrich, second by Mr. Mary to adopt the Agreement for Fire and Emergency Protection Services between the Borough of Emsworth and the Township of Kilbuck to provide services within the entire geographical boundaries of Kilbuck Twp. Discussion: This agreement terminates the 2019 agreement. Motion unanimously carried by roll call.

PA Municipal Services (PAMS) Payment Plan Directive – PAMS looking for a directive on payment plans from Emsworth Borough. After discussion, it was council’s decision that all accounts should be payable upon receipt and not to issue payment plans, as most Delinquent accounts end up not being paid, or a small amount paid toward a large balance and the user never gets caught up to current billing.

PUBLIC COMMENT – None

EXECUTIVE SESSION – Pres. Yurkovich called for an executive session of council at 7:10 p.m. for the discussion of potential litigation and personnel. Council reconvened at 7:28 p.m.; Pres. Yurkovich reported the executive session was in compliance with the Sunshine Laws.

ADJOURN

MOTION by Mr. Lenz, second by Ms. Donovan to Adjourn the January 12, 2022, meeting at 7:28 p.m.

Respectfully Submitted,

CATHY JONES
Borough Secretary